



THE RITZ-CARLTON®  
AMELIA ISLAND

**FAX TO: (904) 321-5000**  
**AUDIO VISUAL DEPARTMENT**  
**EXHIBIT ORDER FORM**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ On Site Contact: \_\_\_\_\_

Associated Event Name: 2010 GNS ANNUAL SPRING MEETING

Event Room/Booth: \_\_\_\_\_ Event Date: 05/28/10 - 05/30/10

***Method of payment and authorization must be established prior to installation.***

Quantity	Service	Daily Rate	# Days	Total
	Power Usage w/ Cord & Strip	\$ 25.00		
	20 AMP Power Usage w/ Cord & Strip	\$ 75.00		
	27" TV/VCR Package	\$ 200.00		
	6X6 Tripod Screen	\$ 75.00		
	Flipchart	\$ 40.00		
	3'x4' Whiteboard	\$ 60.00		
	Easel	\$ 10.00		
	Laptop Computer, <i>Customized</i>	\$ 350.00		
	Computer Security Lock	\$ 25.00		
	21" VGA Monitor	\$ 150.00		
	17" Flat Panel VGA Monitor	\$ 150.00		
	Monitor Cart	\$ 25.00		
	Phone Line	\$ 150.00		
	Wired High Speed Internet Connection	\$ 200.00		
	Wireless High Speed Internet Connection	\$ 150.00		
	(other)			
			<b>TOTAL</b>	

***Audio Visual prices are based on a daily rate. A 72-hour Cancellation Policy will apply to equipment and labor rentals. Audio Visual prices are subject to a 21.5% service fee and a 7% sales tax.***

Method of Payment: \_\_\_\_\_

Hotel Room #: \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Authorization Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Any questions on additional requirements for your event may be addressed by contacting:

THE RITZ-CARLTON, AMELIA ISLAND  
AUDIO VISUAL DEPARTMENT | 904.277.1099